

JOB VACANCY

Christian Superstore

(370 Colombo Street, Christchurch)

is taking applications for

A Customer Service – Sales Person

Working approx. 30 hours per week Monday-Friday

To be considered for this paid position and have the opportunity to be involved in Christian service working in one of New Zealand's Largest Christian bookshops the applicant should:

**Have some experience in front line retail selling and customer service
Be an energetic, confident, friendly, well-spoken and neatly presented
Person, who works well in a team and has the ability to work unsupervised.
Be willing to commit to this position for a minimum of 12 months**

This role involves a variety of tasks and responsibilities including:

- * Serving and assisting store customers with their product enquiries**
- * Handling a variety of telephone enquiries**
- * Helping with the processing of incoming stock and outgoing orders**

Applicants should also have:

- * A personal interest in the products which we stock especially our Books and Bibles
(provide details please)**
- * Computer skills (please give details)**
- * Good health and the ability to be on your feet for several hours a day**
- * Some experience in customer service**

Please e-mail your personal application letter and your full CV (and names of two current referees) to:

**The Manager, Christian Superstore
(370 Colombo Street, Christchurch)
email: warren@dpm.co.nz**

Applications close Friday 21st June 2019

This Position is to commence as soon as possible